

To
The Section Officer,
Genl.Admn. (Poll.A) Dept.

Sir,

As I have to attend some urgent work at Guntur Dist I request
that I may kindly be granted 2 days CPLs on, 26.03.2014 and
27.03.2014, in lieu of my holiday turn duties
Done by me on, 26.01.2014 and 02.02.2014 and also permit me to
lieu the Head Quarters.

Thanking you sir,

Yours faithfully

(G.V.NARASIMHA RAO)
DR&T ASST, GA(POLL.A)